

From: Charles Oppenheim
Sent: 04 February 2022 15:14
To: Christian Shaafiek: H&F
Cc: Dimitriou Maria: H&F; Gemma Finlay
Subject: Re: FW: The Tea House, Bishops Park Premises License Application - requested H&S information

Hi Shaafiek

Thank you very much for your email below.

On the electrical certificate our contractors (Catersales) have confirmed they have this and are sending a copy through, I've said it's urgent so will get it over asap.

For the fire risk assessment, we followed the same methodology which we've used at our other licensed cafes for their annual statutory inspections by the Lambeth and Wandsworth Councils as landlord. I can request a third party assessment though for the Tea House which I can see for this process will be of assistance.

I appreciate you may only be able to provide conditional consent at this stage on the license application subject to the above, so will progress them as quickly as possible.

Kind regards
Charlie

On Fri, 4 Feb 2022 at 11:03, Christian Shaafiek: H&F wrote:

Good morning Charles,

Thank you for your email and information provided. I do hope that your team are navigating through this difficult time and that a full recovery has been made regarding Covid.

Please confirm if The Tea House is in possession of an up to date Fixed Electrical Wiring certificate, as this key information has not been provided to myself. It would be much appreciated if you could provide me with this information as soon as possible.

In regards to your Fire Risk Assessment provided, I would advise that the fire risk assessment be carried out by a competent contractor with reference to be made to elements such as gas safety testing, fixed electrical wiring, fire evacuation drills, name/date of assessor and significant findings identified with action plan provided.

I look forward to receiving your response.

Sincerely,

Shaafiek Christian
Environmental Health Practitioner

From: Charles Oppenheim
Sent: 03 February 2022 14:21
To: Christian Shaafiek: H&F
Cc: Overton Adrian: H&F; Dimitriou Maria: H&F; Gemma Finlay
Subject: The Tea House, Bishops Park Premises License Application - requested H&S information

Dear Shaafiek

Firstly, my apologies sorry it's taken a few days to come back to you, we've been struck down with Covid in various places so we've been running around plugging holes in the rota etc whilst also keeping the family above water!

There has also been a lot of correspondence on this application with various teams who have been very helpful in developing the application. I'm grateful to you for your patience and assistance on the health & safety side.

Thank you for your note below and in response to your direction, we have prepared the information which I hope is helpful in answering your questions. Please find attached for the Tea House:

1. The fire risk assessment (all the equipment has been either installed, upgraded or checked by Ohms Fire & Security within the past six months).
2. A statement on disabled access and overcrowding control. This is the first of one these we've been asked for so I hope this provides the right level of information and comfort. We've taken guidance from the HSE website in putting this together.
3. Recent PAT & gas inspection reports (we complete these annually at all our cafes as part of our annual compliance)
4. A copy of our last EHO inspection – I know this isn't directly relevant, but it gives you a sense of an inspection carried out by LBHF as statutory authority (some small amends / updates) and the details of the officer in case you wish to consult.
5. Just in case you aren't aware, I have had meetings with PC Kris Cardwell from the Met Police, Stephen Hollingsworth and Simon Ingyon of the LBHF parks department and we have also liaised with the licensing team via Gemma. Following this consultation we have adjusted the terms of the application which I have also attached for your information.

Please do let me know if I can be of any further assistance and thank you again for your help in progressing this matter.

Kind regards
Charlie

From: Christian Shaafiek: H&F

Sent: 26 January 2022 12:41

To:

Cc: Dimitriou Maria: H&F; Overton Adrian: H&F

Subject: Tea House Tea Rooms - Review of Public Safety Objectives for Premises License

Dear Gemma,

I write in reference to the premises licensing application submitted for The Tea House Tea Rooms, Bishop's Park, Bishop's Avenue, London, SW6 6EA and received on 05/01/2022.

I am the member of the Health and Safety team, allocated to review the steps you intend to take to promote the Public Safety Licensing Objective.

Upon review of the licensing application, it is noted that the following measures will be in place: Suitable risk assessments, provision of a sufficient number of people employed or engaged to secure the safety of the premises and patrons, appropriate instruction, training and supervision of those employed and provision of effective CCTV. No alcohol to be served on days where there are football matches at Craven Cottage (Fulham FC's ground).

The following further information will be required to ascertain how public safety objectives will be achieved:

- 1) Please provide a copy of your Fire Risk Assessment as I would like to make sure fire safety arrangements are adequate and that you have all necessary measures in place to prevent fire and evacuate people safely if fire does occur.
- 2) Disabled access and evacuation – what is your policy regarding admittance for disabled customers? How are you going to assure their safety at the premises?
- 3) Checks on equipment at specified intervals, e.g. gas safety checks and Portable Appliance Testing.
- 4) Standards to be maintained, e.g. Fixed electrical installations to comply with British Standards;
- 5) Measures to protect against overcrowding;

In the in the meantime I would refer you to our licensing policy, available on our website under this link [Statement of Licensing Policy 2017 - 2022.doc \(lbhf.gov.uk\)](#), especially pages 17-18, 26-27 and 30 which are relevant to public safety. Please familiarise yourself with it and elaborate on the specific measures which you are going to take to meet this objective. Please provide me with a response by **Tuesday, 01 February 2022.**

Thank you in advance of your co-operation.

Sincerely

Shaafiek Christian

Environmental Health Practitioner